# **Overview for Contract 9985-06 Supp #1**

Prior to utilizing a contract, the user should read the contract in it's entirety.

# DESCRIPTION

- Courier Services is for same day pickup and delivery of letters and packages and all other pickup and delivery services not covered under Contract 9985-01, Ground and Air Delivery Services.
- Secure electronic documents delivery services may also be included.
- Additional courier services contracts & pricing are also available. Please refer to the following Courier Services contract CN00008836 (998506): SAP # 4600007552 with U.S. Cargo & Courier Services

# **PRICING HIGHLIGHTS**

 PLEASE SEE PRICE LISTS ON DGS WEBSITE at www.dgs.state.pa.us

# **CONTRACT INFO**

Contract Number & Title	CN00011941 (998506 Supp 1) Courier Services
	4600008034, 4600008155, 4600008036
Number of Suppliers	3
Validity Period	07/30/2004 – 06/30/2008
DGS Point of Contact	Jennifer Carr
Contact Phone #	717-346-7097
Email	jecarr@state.pa.us

# **PROCESS TO PURCHASE**

- Refer to DGS website, Reference Contract 998506 or key word search.
   Review Contract Terms & Conditions and Supplier Information.
- Commonwealth agency shall select the appropriate Supplier according to District for its required services from the list of Contracted Suppliers.
- Quick Courier Service Tim Heinze
   Telephone: 610-825-4984
   Email: <u>Tim.Heinze@QuickCourierService.com</u>
   American Evenditing Vieter Eingegen
- American Expediting Victor Finnegan Telephone: 215-751-1199
   Email: vic@amexpediting.com
- One Hour Messenger Mike McDevitt Telephone: 215-238-8888 mc Email: <u>mcdevittmike@hotmail.com</u>

SHEET A

# SPECIAL CONDITIONS AND INSTRUCTIONS

**<u>CONTRACT SCOPE/OVERVIEW</u>**: This Collective No. **CN00011941** (identified here and in the other documents as the "Contract" or "Contract 9985-06" or "Courier Services") is for same day pickup and delivery of letters and packages and all other pick up and delivery services not covered under Contract 9985-01, Ground and Air Delivery Services. Secure electronic document delivery services may also be included.

**SPECIAL CONDITIONS AND INSTRUCTIONS**: These Special Conditions and Instructions supplement the General Conditions and Instructions to Bidders for Services as well as the Standard Contract Terms and Conditions For Statewide Services Contract. Should any discrepancy or conflict occur, these Special Conditions and Instructions shall prevail.

**TERM OF CONTRACT:** The Contract shall commence on the Effective Date, which shall be no earlier than July 1, 2004, and expire on June 30, 2006.

**OPTION TO RENEW:** The Contract or any part of the Contract may be renewed for four (4) additional one (1) year terms by mutual agreement between the Department of General Services and the supplier(s). If the Contract is renewed, the same terms and conditions shall apply. If the Contract is renewed for an additional year, a new performance bond or a rider supplementing the original bond will be required for the renewal term.

**OPTION TO EXTEND**: The Department of General Services reserves the right to extend the Contract or any part of the Contract for up to three (3) months. This will be utilized to prevent a lapse in Contract coverage and only for the time necessary, up to three (3) months, to issue the new contract.

**OPTION FOR SEPARATE COMPETITIVE BIDDING PROCEDURE:** The Department of General Services reserves the right to purchase services covered under this Contract through a separate competitive bidding procedure, whenever the department deems it to be in the best interest of the Commonwealth. The right will generally be exercised only when a specific need for a large quantity of the service exists or the price offered is significantly lower than the Contract price.

**ADDRESS OF PURCHASE ORDER:** Commonwealth agencies may issue purchase orders against this Contract for services required by the agencies (using agencies). Please state below where the Purchase Orders should be sent (name, address, city, state, zip code).

CONTACT PERSON: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

#### SHEET B

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**BLANKET FIELD PURCHASE ORDERS AND PAYMENT:** Commonwealth agencies may issue blanket field purchase orders against this Contact. Such orders may cover all anticipated requirements for a set period of time (i.e. a month, quarter, or remainder of the fiscal year). Note: The period of time in blanket orders may never exceed the Contract expiration date.

**BILLING REQUIREMENTS:** Suppliers are required to establish separate billing accounts with each using agency and invoice them directly. The invoice shall be itemized with adequate detail to assist agencies in verifying charges. In no instance shall any payment be made for services that are not in accordance with the prices on the Contract price list for the supplier.

**PERFORMANCE SECURITY:** Awarded bidders must submit, within ten (10) days after notification, performance security in the amount of \$10,000.00. Performance security must be in the form of a specific performance bond, an annual bid and performance bond, an irrevocable letter of credit, or a certified check or bank cashier's check drawn to the order of the State Treasurer. All security shall be conditioned for faithful performance of the terms of the contract. Failure to provide performance security within ten (10) days after notification may result in award to another bidder, and the bidder, who did not supply the performance security, shall be responsible for any increase in cost.

Where the bidder does not comply with the bid, purchase order, or the Contract, the amount of the Commonwealth's damages shall be liquidated to the amount of the proceeds of the check, performance bond, or letter of credit or the Commonwealth may, at its option, sue the bidder or his surety for the damages it has suffered for any breach of contract, in which case security held by the Commonwealth shall be applied as a credit in such suit for damages. Checks deposited with the Commonwealth, as a prerequisite to competitive bidding shall be placed in authorized State depositories by the Treasury Department as required by the Fiscal Code 72 P.S. Section 301. The deposit shall be returned to those bidders whose bid is not accepted and to the successful bidder upon completion of performance of the Contract. If an irrevocable letter of credit is submitted, the document must require the financial institution to pay to the Commonwealth, upon written notice, the amount demanded by the Commonwealth up to the amount of the irrevocable letter of credit.

**STATEMENT OF WORK:** Suppliers shall be required to pick up packages and letters and deliver them to specified locations in the Commonwealth and nearby states. These services are limited to those not covered under Contract 9985-01, Ground and Air Delivery Services. Such service will be on both a regularly scheduled basis and on demand. Bidders shall provide the specifics of their services with their bid/price list. Such specifics shall include how quickly the bidder will pick up and deliver packages and letters and their associated prices.

No information is available on the specific needs of each agency. Bidders must establish a

### SHEET C

price list of services that they feel will meet the needs. Bidders may also update their price lists later after award as they learn more information about agency requirements (see Update Option and Application clause).

Bidders must include on their price list the specific prices they are charging for scheduled pick up and delivery services as well.

**HAZARDOUS MATERIALS:** It shall be the supplier's option to carry restricted articles or hazardous materials. Such shipments must be in accordance with all federal and state laws. Bidders shall indicate their position on this on their price lists and list all associated pricing for these services.

**<u>CONTROLLED ENVIRONMENT</u>**: Some agencies require shipments of specimens and other material under special controlled temperature and humidity conditions. Bidders providing such service shall include the details and rates on their price list.

**LATE DELIVERY:** Delivery times shall be guaranteed by the supplier. Bidders shall provide details of their guarantee with their bid. The using agency shall not be required to pay for deliveries, which are delivered late as per supplier's stated guarantee terms.

**PACKAGE/LETTER INSURANCE REQUIREMENTS:** Each package/letter shall be automatically insured by the supplier for \$100.00. If a higher value is declared on the bill of lading, the using agency shall have the option of purchasing additional insurance up to a set maximum specified by the supplier. Bidders shall provide details/pricing with their bid. The supplier's liability to the Commonwealth for lost, misplaced, or damaged packages/letters shall be limited to the amount of the insurance and the using agency shall not be required to pay the supplier for such unsatisfactory service. In the event of a record of unsatisfactory service, as determined by the Department of General Services, the contract may, in the discretion of the Department of contract.

**DELIVERY DOCUMENTATION:** Upon request, the supplier shall furnish delivery confirmation to the requesting using agency for a specified delivery. Bidders must identify any charges for such service on their price list.

**<u>GEOGRAPHIC COVERAGE:</u>** Bidders shall indicate on a separate sheet the cities/counties covered by their service. If a bidder does not indicate otherwise, the Commonwealth shall assume the bidder will provide statewide coverage.

**<u>ZONE PRICING</u>**: Zone pricing is acceptable. Bidders shall indicate the details in their bid. The Commonwealth preference is for bidders to address this in their price list as a variable.

**<u>ELIGIBILITY</u>**: In order to be eligible for award, a bidder must possess the necessary certificate of public convenience issued by the Pennsylvania Public Utilities Commission for pick up and delivery service within the Commonwealth, meet federal regulations for interstate traffic, and meet all other requirements of this invitation for bids.

## SHEET D

**LIMITATION OF LIABILITY:** Except as otherwise provided, the supplier's liability to the Commonwealth under the Contract shall be limited to one hundred thousand dollars (\$100,000.00). This limitation will apply, except as otherwise stated in this clause, regardless of the form of action, whether in contract or in tort including negligence. This limitation does not, however, apply to damages for bodily injury or damage to real property or tangible personal property for which the Supplier is legally liable, nor will the limitation apply to the supplier's indemnity of the Commonwealth for patent, copyright, or trademark infringement.

**METHOD OF AWARD:** (MULTIPLE AWARD): Award will be made to all responsible and responsive bidders. The Commonwealth agency shall select the supplier for its required service from the list of suppliers on the Contract based upon best value. Suppliers will be required to furnish their services, ordered by Commonwealth agencies, at the prices on the price lists less the amount of the Contract discount, if any, plus any additional discount offered to the using agency.

**<u>PRICE LISTS</u>**: Bidders shall include a copy of their price list for their services with their bid. The price list shall include all fees and rates that apply to the bidder's services.

Prices are not a factor in receiving an award for this Contract. Pricing must, however, apply to all agencies of the Commonwealth and shall be a factor in each agency's final selection of a service provider. Bidders should be creative in developing a price list that best addresses the many variables of this industry.

Any terms and conditions that may appear on the price list, including but not limited to, prices subject to change and price to be determined at time of order will not be part of the Contract and will have no force or effect on the Contract.

For the purposes of the Contract, bidders shall bid a discount from their price list on the attached item sheet 1. The bid discount may be zero, with the price list already being net prices.

Within ten (10) days after a request from a Commonwealth agency, a supplier shall furnish the requesting agency with a copy of the price list.

Suppliers may not bill for any services/prices that are not in accordance with the price list.

**E-CATALOG:** The Commonwealth may require the awarded bidder(s) to supply its price list/catalog and any updated price lists/catalogs in electronic format. Price lists/catalogs must be provided in one of the following formats: word document, Excel spreadsheet, or PDF file on 3.5-inch diskette or CDROM.

**FUEL SURCHARGE:** Contractors may use the industry standard index-based surcharge that is adjusted monthly. Changes to surcharges will be effective the first Monday of each month, and posted approximately two weeks prior to the effective date.

# SHEET E

The surcharge will be based on the U.S. Gulf Coast (USGC) spot price for a gallon of kerosenetype jet fuel reported by the U.S. Department of Energy for the month that is two months prior to the adjustment. For example, the surcharge for July 2004 will be based on the May 2004 U.S. Gulf Coast (USGC) Jet Fuel Price.

The surcharge percentage will be reflected on contractor's invoice.

**Note:** Fuel surcharge percentages and associated trigger points are NOT PERMITTED to change without ADVANCE AUTHORIZATION from DGS. This notice applies, if the Fuel Surcharge rises above 7.00% or there are changes to the trigger points. DGS approved changes to the surcharge table will be updated and published by DGS change notifications only.

**TRANSITION FROM EXISTING SERVICE PURCHASE CONTRACTS:** Most using agencies have existing Service Purchase Contracts (SPCs) for the services listed under this Contract. Upon award of this Contract 9985-06 agencies under the Governor's jurisdiction may continue their own contracts but may not execute any renewal or extension options. At that point, the agencies must use this contract.

**UPDATE OPTION AND APPLICATION:** Suppliers may update their Contract price lists one time each quarter during the Contract period and any renewal to reflect new prices and to add/delete service within the scope of the Contract. For all updates, the percentage bid must remain the same for the term of the Contract and any renewal.

A supplier seeking to update its price list shall submit a letter with the new price list to the Department of General Services Buyer listed on the Contract requesting review and approval of the updated price list. The supplier shall itemize all changes in a clear and concise fashion. It is the responsibility of the supplier to adequately justify changes. If approved, a Contract change notice will be issued replacing the price list with the updated price list to the Contract. It will then be the responsibility of the supplier to distribute new price lists to Commonwealth agencies.

At no time will suppliers be allowed to unilaterally change the products or prices of the Contract. Approval must be granted by the Buyer via a change notice. Orders will be monitored to ensure compliance. Failure to comply shall result in termination of the Contract.

**INSURANCE:** Suppliers shall, at their expense, procure and maintain during the term of the Contract, the following types of insurance, issued by companies acceptable to the Department of General Services and authorized to conduct such business under the laws of the Commonwealth of Pennsylvania:

- a. Worker's Compensation Insurance for all of the supplier's employees and those of any subcontractor, engaged in work at the site of the project as required by law.
- b. Public liability and property damage insurance to protect the Commonwealth, the supplier, and any and all subcontractors from claims for damages for person

#### SHEET F

injury (including bodily injury), sickness or disease, accidental death and damage to property, including loss of use resulting from any property damage, which may arise from the activities performed under the Contract or the failure to perform under the Contract, whether such performance or nonperformance be by the supplier, by any subcontractor, or by anyone directly or indirectly employed by either. The limits of such insurance shall be in an amount not less than \$500,000 each person and \$2,000,000 each occurrence, personal injury and property damage combined. Such policies shall be occurrence rather than claims-made policies and shall name the Commonwealth of Pennsylvania as an additional insured. The insurance shall not contain any endorsements or any other form designated to limit and restrict any action by the Commonwealth, as an additional insured, against the insurance coverage in regard to work performed for the Commonwealth.

Prior to commencement of the work under the Contract and during the term of the Contract, the supplier shall provide the Department of General Services with current certificates of insurance. These certificates shall contain a provision that the coverages afforded under the policies will not be cancelled or changed until at least thirty (30) days' written notice has been given to the Department of General Services.

**PROVISIONS FOR PIGGYBACKING OFF OF THIS CONTRACT:** Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services that are made available to local public procurement units. A "local public procurement unit" is defined as: any political subdivision, public authority, educational, health, or other institution; and to the extent provided by law, any other entity including a council of governments or an area government; nonprofit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital. Local public procurement units, which elect to participate in the Contract, will order items directly from the supplier and will be responsible for payment directly to the supplier.

Those local public procurement units, which elect to participate in the Contract, are intended beneficiaries under the Contract and are real parties to interest with the right to sue and be sued without joining the Commonwealth of Pennsylvania Department of General Services as a party.

If your firm is awarded a contract, does it agree to sell the awarded items at the same prices and/or discounts and in accordance with the contractual terms and conditions, to local public procurement units which elect to participate in the Contract?

Please Answer: YES \_\_\_\_\_ NO \_\_\_\_\_

**<u>MINIMUM ORDER</u>**: The minimum order under this contract shall be the amount set by the Department of General Services for small no bid procurements of services (currently \$3,001.00). Orders amounts under the minimum are optional for both the agencies and the suppliers.

### SHEET G

**INQUIRIES:** Direct all questions concerning this Contract to:

Leland E. Scott, Jr., Buyer, Department of General Services Bureau of Purchases Room 414, North Office Building Harrisburg, PA 17125 Telephone Number (717) 787-7526 Fax: (717) 783-6241 e-mail: LeScott@state.pa.us

	REPRINTPage 1 / 1Contract Number:4600008034Creation Date:01/24/2005			
All using Agencies of the Commonwealth, Political Subdivision, Authorities, Private Colleges and Universities	Purchasing Agent: Name: Leland Scott, Jr. Phone: 717-787-7526 Fax: 717-783-6241 E-mail: lescott@state.pa.us Valid from/to: 07/01	/2004 - 06/30/2006		
Your vendor number with us: 125867	Please Deliver To:			
Vendor Name/Address: AMERICAN EXPEDITING 2215 ARCH ST PHILADELPHIA PA 19103-1328	*** TBD AT TIME OF PUR *** UNLESS SPECIFIE			
Your Quotation: Date: Collective No.: CN00011941 Our Quotation: 6000065269	Payment Terms: NET 30			
The Commonwealth of Pennsylvania, through the Department of General Sent the price(s) set forth below in accordance with: 1) the RFQ submitted by incorporated by reference, if any, and 3) the contract terms and conditions sto the date of the RFQ, if any, or other solicitation for this Contract, all of which, a receives an order from a Commonwealth agency, the order constitutes the Bip place(s) specified in the order. RFQ, as used herein, means Request for Q appropriate.	the Bidder/Contractor, if any; 2) the docume red on the website address at www.dgs.state.pa is appropriate, are incorporated herein by refere dder/Contractor's authority to furnish the item(s)	nts attached to this Contract or a.us for this type of Contract as of ence. When the Bidder/Contractor to the agency at the time(s) and		
Item Description Material/Service No. Quantity UOM	Price Per Unit	TOTAL		
00010 Courier Services				
00020 Courier Services - Controlled Environmen				
00030 Courier Services - Hazardous				
SUPPLEMENTA Header text "CONTRACTOR ALLOWS PIGGYBACKING PER ACT57".	L INFORMATION			
Contact Person: Victor Finnegan,President Telephone: 215-751-1199 FAX: 215-751-9609 Email: vic@amexpediting.com NO FURTHER INFORMATION FOR THIS CON	TRACT			
Telephone: 215-751-1199 FAX: 215-751-9609 Email: vic@amexpediting.com	TRACT	r: USD		

\*\*\*ESTIMATED VALUE\*\*\*

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	REPRINTPage 1 / 1Contract Number:4600008035Creation Date:01/24/2005				
All using Agencies of the Commonwealth, Political Subdivision, Authorities, Private Colleges and Universities	Purchasing Agent: Name: Leland Scott, Jr. Phone: 717-787-7526 Fax: 717-783-6241 E-mail: lescott@state.pa.us Valid from/to: 07/01/2004 - 06/30/2006				
Your vendor number with us: 200725	Please Deliver To:				
Vendor Name/Address: OMNI COURIER INC SUITE 303 81 LANCASTER AVE MALVERN PA 19355-2138	*** TBD AT TIME OF PURCHASE ORDER *** *** UNLESS SPECIFIED BELOW ***				
Vendor Fax Number: 610-644-8168					
Your Quotation: Date: Collective No.: CN00011941 Our Quotation: 6000065270	Payment Terms: NET 30				
the price(s) set forth below in accordance with: 1) the RFQ submitted by incorporated by reference, if any, and 3) the contract terms and conditions stor the date of the RFQ, if any, or other solicitation for this Contract, all of which, a receives an order from a Commonwealth agency, the order constitutes the Bid place(s) specified in the order. RFQ, as used herein, means Request for Qu appropriate.	ices, accepts the submission of the Bidder/Contractor for the awarded item(s) at the Bidder/Contractor, if any; 2) the documents attached to this Contract or ed on the website address at www.dgs.state.pa.us for this type of Contract as of s appropriate, are incorporated herein by reference. When the Bidder/Contractor der/Contractor's authority to furnish the item(s) to the agency at the time(s) and iotations, Invitation for Bids, Invitation to Qualify, or Request for Proposals, as				
Item Description Material/Service No. Quantity UOM	Price Per Unit TOTAL				
00010 Courier Services					
00020 Courier Services - Controlled Environmen					
00030 Courier Services - Hazardous					
00030 Courier Services - Hazardous	INFORMATION				

Currency: USD

<u>999,999.00</u> \*\*\*ESTIMATED VALUE\*\*\*

	REPRINT Contract Nu Creation		Page 1 / 1 4600008036 01/25/2005	
	Purchasing Agent: Name: Leland Scott Phone: 717-787-7526			
All using Agencies of the Commonwealth, Political Subdivision, Authorities, Private Colleges and Universities	Fax: 717-783-6241 E-mail: lescott@state.pa.us Valid from/to: 07/01/2004 - 06/30/2006			
Your vendor number with us: 132804	Please Deliver To:			
Vendor Name/Address: ONE HOUR MESSENGER 11 N 3RD ST	*** TBD AT TIME OF PURCHASE ORDER ***			
PHILADELPHIA PA 19106-4506	*** UNLESS	SPECIFIE	ED BELOW ***	
Vendor Fax Number: 215-238-8889				
Your Quotation: Date: Collective No.: CN00011941 Our Quotation: 6000065268	Payment Terms: NET	30		
The Commonwealth of Pennsylvania, through the Department of General Ser the price(s) set forth below in accordance with: 1) the RFQ submitted by incorporated by reference, if any, and 3) the contract terms and conditions sto the date of the RFQ, if any, or other solicitation for this Contract, all of which, receives an order from a Commonwealth agency, the order constitutes the B place(s) specified in the order. RFQ, as used herein, means Request for C appropriate.	<ul> <li>the Bidder/Contractor, if any; 2</li> <li>bred on the website address at ww as appropriate, are incorporated h idder/Contractor's authority to furn</li> </ul>	the docume ww.dgs.state.pa herein by refere hish the item(s)	ents attached to this Contract or a.us for this type of Contract as of ence. When the Bidder/Contractor ) to the agency at the time(s) and	
Item Description Material/Service No. Quantity UOM	Price	Per Unit	: TOTAL	
00010 Courier Services <b>Item text</b> One-Hour Messenger Delivery Rates To/Fr the State of Pennsylvania are attached 12/13/2005 (by LE Scott, DGS Buyer #AZ6	in the "Services for , $2/14/2005$ )	Object"	icon above dated	
00020 Courier Services - Controlled Environmen				
Item text One-Hour Messenger Delivery Rates To/Fr the State of Pennsylvania are attached 12/13/2005 (by LE Scott, DGS Buyer #AZ6 	in the "Services for , $2/14/2005$ )	Object"	icon above dated	
Header text CONTRACTOR ALLOWS PIGGYBACKING PER ACT 57. Contact Person: Mike DeVitt Telephone: 880-891-4687 or 215-238-8888 FAX: 215-238-8889	LI INFORMATION			
Email: mcdevittmike@hotmail.com				
NO FURTHER INFORMATION FOR THIS CO	NTRACT			
		Currency	7: USD	

<u>999,999.00</u> \*\*\*ESTIMATED VALUE\*\*\*

	REPRINT Page 1 / 2 Contract Number: 4600008166				
	Creation Date: 02/22/2005				
	Purchasing Agent: Name: Leland Scott, Jr. Phone: 717-787-7526				
All using Agencies of the Commonwealth, Political Subdivision, Authorities, Private Colleges and Universities	Fax: 717-783-6241 E-mail: lescott@state.pa.us Valid from/to: 07/01/2004 - 06/30/2006				
Your vendor number with us: 189283	Please Deliver To:				
Vendor Name/Address: PACKARD TRANSPORTATION INC 772 HAUNTED LANE	*** TBD AT TIME OF PURCHASE ORDER ***				
WATERS EDGE BUSINESS CENTER BENSALEM PA 19020-5905	*** UNLESS SPECIFIED BELOW ***				
Vendor Fax Number: 215-244-9823					
Your Quotation: Date: Collective No.: CN00011941 Our Quotation: 6000065267	Payment Terms: NET 30				
the price(s) set forth below in accordance with: 1) the RFQ submitted by incorporated by reference, if any, and 3) the contract terms and conditions stor the date of the RFQ, if any, or other solicitation for this Contract, all of which, a receives an order from a Commonwealth agency, the order constitutes the Bid place(s) specified in the order. RFQ, as used herein, means Request for Qu appropriate.	ices, accepts the submission of the Bidder/Contractor for the awarded item(s) at the Bidder/Contractor, if any; 2) the documents attached to this Contract or ed on the website address at www.dgs.state.pa.us for this type of Contract as of s appropriate, are incorporated herein by reference. When the Bidder/Contractor Ider/Contractor's authority to furnish the item(s) to the agency at the time(s) and iotations, Invitation for Bids, Invitation to Qualify, or Request for Proposals, as				
Item Description Material/Service No. Quantity UOM	Price Per Unit TOTAL				
00010 Courier Services					
Item text					
<pre>Item text</pre>					
Item text Refer to Packard Transportation Price List, cover letter dated 12/14/2004.					
<pre>Item text</pre>					
<pre>Item text</pre>					
<pre>Item text</pre>					
<pre>Item text</pre>					

\*\*\* SEE LAST PAGE FOR TOTAL VALUE OF CONTRACT \*\*\*



REPRINT	<b>Page</b> 2 /
Contract Number:	4600008166
Creation Date:	02/22/2005

2

Vendor Name:

PACKARD TRANSPORTATION INC

Item Description Material/Service No.	Quantity UOM	Price	Per Unit	TOTAL
	SUPPLEMENTAL	INFORMATION		
Header text				
CONTRACTOR ALLOWS PIGGYBACKING	G PER ACT 57.			
Contact Person: PASQUALE SUCC	I			
Telephone: (215)244-9822				
FAX: (215)244-9823				
Email: psucci@packardtrans.com	n			

NO FURTHER INFORMATION FOR THIS CONTRACT

Currency: USD

<u>999,999.00</u> \*\*\*ESTIMATED VALUE\*\*\*

		REPRINTPage 1 / 1Contract Number:4600008155Creation Date:02/15/2005Purchasing Agent:Name:Leland Scott, Jr.Phone:717-787-7526Fax:717-783-6241E-mail:lescott@state.pa.usValid from/to:07/01/2004 - 06/30/2006				1
All using Agencies of the Commonwealth, Authorities, Private Colleges and	06					
Your vendor number with us: 121432		Please Deliver To:				
Vendor Name/Address: QUICK COURIER SERVICE 5185 CAMPUS DR STE 100 PLYMOUTH MEETING PA 19462-111	*** TBD AT TIME OF PURCHASE ORDER *** *** UNLESS SPECIFIED BELOW ***					
Vendor Fax Number: 610-825-705	9					
Your Quotation: Dat Collective No.: CN00011941 Our Quotation: 6000062346	e:	Payment Terms: NET	30			
The Commonwealth of Pennsylvania, through the the price(s) set forth below in accordance with: incorporated by reference, if any, and 3) the contra- the date of the RFQ, if any, or other solicitation for receives an order from a Commonwealth agency, place(s) specified in the order. RFQ, as used he appropriate.	<ol> <li>the RFQ submitted by act terms and conditions stor r this Contract, all of which, a the order constitutes the Bid</li> </ol>	the Bidder/Contractor, if any; 2 ed on the website address at ww s appropriate, are incorporated h Ider/Contractor's authority to furr	<ol> <li>the docur vw.dgs.state herein by reference</li> </ol>	nents attached t .pa.us for this typ erence. When the (s) to the agency	o this Contra e of Contract Bidder/Contr at the time(s	act or as of ractor ) and
Item Description Material/Service No.	Quantity UOM	Price	Per Un	it	TOTAL	
00010 Courier Services  00020 Courier Services - Contr	olled Environmen					
00030 Courier Services - Hazar						
Header text CONTRACTOR ALLOWS PIGGYBACKING Contract #9985-06 Courier Serv	PER ACT 57.					
Contact Person: Tim Heinze Telephone: 610-825-4984 FAX: 610-825-7059 Email: Tim.Heinze@QuickCourier	Service.com					
NO FURTHER INFORMA	TION FOR THIS CON	TRACT				
			1			
			Curren	cy: USD		
			***	999 ESTIMATED	9999.00 VALUE***	

Contract Reference Number: 9985-06 Sup #1 Collective Number: CN00011941 Change Number: 1 Change Effective Date: July 12, 2005

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES HARRISBURG

For:All using Agencies of the CommonwealthSubject:COURIER SERVICESContract Period:Effective date of July 01, 2004 and Termination date of June 30, 2006Buyer Name:Wanda Bowers (717-346-3840)

#### CHANGE SUMMARY: NEW COMMODITY SPECIALIST

Please be advised that there is a new Commodity Specialist for this contract. Please direct any questions or inquires to:

Wanda Bowers Bureau of Procurement 555 Walnut Street Forum Place, 7<sup>th</sup> Floor Harrisburg, PA 17125 717-346-3840 (P) 717-346-3820 (F)

Contract Reference Number: 9985-06 Collective Number: CN00011941 Change Number: 2 Change Effective Date: 7/1/06

### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES HARRISBURG

For:All using Agencies of the CommonwealthSubject:COURIER SERVICESContract Period:Effective July 30, 2004 and Termination date of June<br/>30, 2006

Commodity Specialist: Wanda Bowers (717) 346-3840 wbowers@state.pa.us

**CHANGE SUMMARY:** In accordance with the option to renew clause, the Commonwealth, by mutual consent of the awarded suppliers have renewed the contract for a 1 year period effective July 1, 2006 to June 30, 2007 for the following suppliers listed below:

#### American Expediting SAP number #4600008034

Quick Courier Service SAP number #4600008155

Packard Transportation SAP number #4600008166

## THE FOLLOWIING SUPPLIERS HAVE DECIDED NOT TO RENEW THEIR CONTRACT EFFECTIVE 7/1/06:

One Hour Messenger SAP number #4600008036

Omni Courier, Inc. SAP number #4600008035

Contract Reference Number: 9985-06 Collective Number: CN00011941 Change Number: 3 Change Effective Date: 5/30/06

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES HARRISBURG

For:All using Agencies of the CommonwealthSubject:COURIER SERVICESContract Period:Effective July 30, 2004 and Termination date of June<br/>30, 2006

Commodity Specialist: Wanda Bowers (717) 346-3840 wbowers@state.pa.us

**CHANGE SUMMARY:** The supplier listed below was removed from the courier services contract in error. They are being reinstated on the contract effective immediately. This contract has been extended through June 30, 2007.

One Hour Messenger SAP number #4600008036

Contract Reference Number: 9985-06 Collective Number: CN00011941 Change Number: 4 Change Effective Date: 7/1/07

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES HARRISBURG

 For:
 All using Agencies of the Commonwealth

 Subject:
 COURIER SERVICES

 Contract Period:
 Effective July 30, 2004 and Termination date of June 30, 2006

 (Contract Renewal Effective July 1, 2007 through June 30, 2008)

Commodity Specialist: Wanda Bowers (717) 346-3840 wbowers@state.pa.us

**CHANGE SUMMARY:** In accordance with the option to renew clause, the Commonwealth, by mutual consent of the awarded suppliers have renewed the contract for a 1 year period effective July 1, 2007 to June 30, 2008 for the following suppliers listed below:

American Expediting SAP number #4600008034

Quick Courier Service SAP number #4600008155

One Hour Messenger SAP number #4600008036

PLEASE NOTE: This contract will be converted into SRM. When SRM contract is released this contract will no longer be available in SAP.

Contract Reference Number: 9985-06 Collective Number: CN00011941 Change Number : 5 Change Effective Date : 7/1/2007

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES HARRISBURG

For:All using Agencies of the CommonwealthSubject:COURIER SERVICES (Supp #1)Contract Period:Effective July 30, 2004 and Termination date of June 30, 2006Commodity Specialist Name:Wanda Bowers 717-346-3840 wbowers@state.pa.us<br/>(CONTRACT RENEWAL: July 1, 2007 to June 30, 2008)

## CHANGE SUMMARY: THE FOLLOWING SUPPLIER HAS DECIDED NOT TO RENEW THEIR CONTRACT EFFECTIVE 7/1/07:

Packard Transportation SAP number #4600008166

Contract Reference Number: 9985-06 Collective Number: CN00011941 Change Number : 6 Change Effective Date : 8/2/2007

#### COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES HARRISBURG

For:All using Agencies of the CommonwealthSubject:COURIER SERVICES (Supp #1)Contract Period:Effective July 30, 2004 and Termination date of June 30, 2006<br/>(CONTRACT RENEWAL: July 1, 2007 to June 30, 2008)Commodity Specialist Name:Jennifer Carr, 717-346-7097 or jecarr@state.pa.us

## CHANGE SUMMARY: New Commodity Specialist

Please be advised that there is a new Commodity Specialist for this contract. Please direct all questions and inquiries to:

Jennifer Carr Bureau of Procurement 555 Walnut Street 6<sup>th</sup> Floor, Forum Place Harrisburg, PA 17101 717-346-7097